

LABORATORY MANAGER

POSITION SUMMARY: Manages and coordinates laboratory research and commercial operations in consultation with staff and site administrators. Participate in research using established SOPs. The ideal candidate will be a high-level individual contributor who is self-motivated and integrates effectively into the team, enhancing the team's overall efficiency and productivity.

DUTIES AND RESPONSIBILITIES:

- Coordinate and establishes group resource needs for staff, infrastructure, equipment, operations, shipping, documentation, and customer service
- Consult and develops new policies and modify existing policies and procedures for lab operations in accordance with protocols and standards
- Schedule and coordinate maintenance and testing of equipment and facilities
- Manage, delegate, and coordinate: inventory, orders/purchases, supply tracking and expenditures of all lab supplies
- Oversee the safe handling and use of equipment and materials, and the proper disposal of laboratory waste
- Observe safety and security procedures and determine appropriate action beyond guidelines
- Maintain compliance with facility mandated chemical inventory and safety requirements
- Train staff in application and use of equipment and on lab procedures and protocols as needed
- Participate in ongoing experiments and assist senior scientists as needed
- Generate, analyze, and maintain data produced from a wide variety of laboratory techniques and analytical instrumentation
- Help prepare technical reports, papers, tech transfer documents, and presentations and SOPs for regulatory or grant-making agencies, or use in further research activities as needed
- Assist executive team with business development tasks as needed

MINIMUM QUALIFICATIONS: Master's degree in cell biology, chemistry, biochemistry, molecular biology or related field and (2) years industry experience OR Bachelor's degree in cell biology, chemistry, biochemistry, molecular biology or related field and (4) years industry experience OR any equivalent experience and/or education from which comparable knowledge, skills, and abilities have been achieved. Demonstrated experience and track-record accomplishment in lab management. Excellent verbal and written communication skills.

DESIRED QUALIFICATIONS: A background in glycobiology is highly desired in addition to varying levels of experience with standard molecular biology. Prior knowledge and experience in product development and commercialization is a plus.

LOCATION & TRAVEL: The position is based at the company headquarters in Athens, GA during normal business hours. Occasional travel to conferences and business meetings is expected.



Applicants must have unrestricted authorization to work in the United States.

GENERAL INFORMATION: Lectenz[®] Bio is a startup biotech company developing novel products that employ our unique Lectenz[®] reagents and GlycoSense[™] technology, to speed up and simplify the detection and discovery of disease biomarkers. Please visit <http://www.lectenz.com> for further information. An offer of employment is contingent upon clear results of a thorough background check. Continuation of this position is contingent on the funding, satisfactory performance, and needs of the program.

BENEFITS: A comprehensive benefits package is provided, which includes participation in Medical, Dental, Vision, Life Insurance, Personal Accident Insurance, and matching 401(k) plans, as well as paid holidays, vacation time, and sick leave.

TO APPLY: Submit cover letter, resume, and the name, address, and phone number of three professional references to info@lectenz.com. Professional reference's email address accepted. Please specify Job Title. Employment dates must be in mm/yy format.